

CASTLE CAMPS PARISH COUNCIL

PARISH CLERK: MRS MELANIE LAING
4 CLAYDON CLOSE, CASTLE CAMPS
CAMBS. CB21 4TD
TEL: 01799 584428
EMAIL: CASTLECAMPSPC@GMAIL.COM

MINUTES

FOR MEETING HELD ON THURSDAY 12TH SEPTEMBER 2019 MEETING AT 8.00PM IN CASTLE CAMPS VILLAGE HALL

PRESENT: Sue Herbert (Chairman), Chris Basham (Vice Chairman), Clive Germany, Terry Chapman, Mike Peirson & John Biggs,

In attendance: Melanie Laing (Parish Clerk)

The meeting started at 8.00pm

1. **Apologies and reasons for absence** Apologies received from Dan Hoddinott due to work commitments, Henry Batchelor (County Councillor) and John Batchelor (District Councillor) due to annual leave, Apologies were accepted
2. **Approval of Minutes** of meetings: Council meeting 18th Jul 2019, proposed by Sue Herbert, seconded Terry Chapman - all present at that meeting agreed. Planning meeting 8th Aug 2019, proposed by Sue Herbert, seconded Terry Chapman - all present at that meeting agreed. All Minutes were signed.
3. **Declarations of interest.** Chris Basham declared an interest in item 6, Planning
4. **District and County Council items of interest.** None
5. **Parishioners' Question Time.** None
6. **Discuss and vote on Planning applications**
 - 6.1 Parish Council - None
 - 6.2 District Council

Reference	Address	Proposal	Status
S/1779/19/FL	7 Park Lane	Demolition of existing side extensions & construct a two storey side extension and single storey rear extension	Still out for consultation
S/1326/19/FL	The Nook, Haverhill Rd	First floor rear extension	Refused 21/08/19
S/0727/19/TC	The Old Inn, Park Lane, Castle Camps.	Sycamore crown thinning - 30% The tree is threatening the structure of the property and wall between which it grows. It also significantly reduces light to the house. Silver birch - crown thinning. Light reduction of height to tree to prevent the top of the tree beginning to droop (recommendation of tree surgeon)	Still out for consultation
S/0413/19/FL	East View, Haverhill Road	Change paddock land to garden	Refused 08/08/19
S/4630/18	Berghane Hall, Camps End	Discharge of Conditions 4 brick plinth, slate and weatherboard) and 9 (slate and salvaged brick) of planning consent S/2196/17/LB for replacement outbuilding for use as annexe, conversion of garage roof space for live-in staff and extension to existing garage to form entrance to staff accommodation. For information only	Still out for consultation
S/2161/19/FL S/2162/19/LB	Owls Hoot, Homers Lane, Castle Camps	Removal of chimney stack, two obsolete metal flues, redundant 1950's fireplace and reinstatement of chimney stack 1.8m high, fitting two new metal flues in chimney stack and two new chimney pots.	Approved 22/08/19
S/2625/19/FL	High Banks, Camps End	Erection of double garage	Still out for consultation
S/2261/19/PA	Barn, Brownings Farm, Camps End	Prior approval for change of use of agricultural building to dwellinghouse (Class C3)	Withdrawn 03/09/19
S/2368/19/FL	1-4 Park Lane, Castle Camps	Change of use to create hardstanding area for parking of 4 cars	Still out for consultation

S/2351/19/FL S/2352/19/LB	Park Farm, Haverhill Road	Change of use of agricultural building (C3) to 1 bed dwellinghouse with vehicular access, parking & bin store	Withdrawn 23/08/19
S/2775/19/TC	The Old Cottage Park Lane	Removal of 2 ash trees from rear garden as branch fall is causing damage to neighbouring building	Granted 02/09/19

7. Report from Parish Tree Warden. Not present

8. Matters Arising – For information only

- 8.1 Moving Vehicle Activated Sign (MVAS) –Data was gathered from Haverhill Rd 30mph repeater recording outbound from High Street. There are regular vehicles speeding between 6-7am MP/RH
- 8.2 W/C 7th Oct is County Speedwatch Week of Action. Next voluntary training session is at Cambourne 5th Oct 9.15am. Mike Peirson to put up equipment outside school with poster advertising for volunteers and training session
- 8.3 Local Highways Initiative grant (LHI) Invoice received but not all work has been carried out. No roundels on 3 main entrances and village gates are not as expected. Clerk to find original bid and forward to Sue Herbert for action. Invoice to be put on hold SH
- 8.4 Parish benches update - none Clerk
- 8.5 Defibrillator units for Parish – Clerk contacted Community Heartbeat Trust and has asked for quotes for 2 units 1 for village and 1 for Camps End. Help for submitting the grant forms and suggested wording to also be received. Clerk to circulate quotes Clerk/ DH

9. Matters for the council to discuss / vote on

- 9.1 Purchase of Speedwatch Area awareness signs. Sue Herbert to find out costs SH
- 9.2 Telephone Box conversion to community space –Ron Goodwin due to quote next week
- 9.3 Permission to use Recreation Ground 8th Aug 2020 for wedding ceremony & reception activities was agreed, proposed by John Biggs, seconded by Sue Herbert. Clerk to send letter Clerk
- 9.4 Community Highways Volunteer Scheme – Mike Peirson to send list of volunteer's names to Clerk to enable GDPR form distribution MP
- 9.5 Terry Chapman will carry out Village Safety Log around 2nd Oct and liaise with H&S working party. Sue Herbert will ask Art Club if anyone would consider restoring Village Sign while new post is installed TC
- 9.6 75th Anniversary of VE Day 08-10 May 2020. Sue Herbert will book road closure for Street party. SH
- 9.7 Appoint new supplier of electricity for parish lighting. All Councillors agreed to keep lighting on. Clerk to obtain 4 quotes.

10. Playground

SH

- 10.1 Sport England Grant – Clerk and Sue Herbert to meet suppliers on site for quotes
- 10.2 Dan Hoddinott expecting Caledonia Play within next couple of weeks to carry out maintenance and replace items in line with Annual Safety Report inc replacing the toddler slide with heavy duty plastic one, top structural rail on standard swings, support leg on toddler swings and stepping logs on activity cube. DH

11. Finance

The Clerk

11.1 Receipts

Date	Payer	Item	Amount
01/07	Woodland Trust	Contribution towards Millennium Wood grass cutting 2018 & 2019	£700.00
03/07	HMRC	VAT reclaim	£2663.18
03/07	P McKeown	Camps Review adverts	£48.00
11/07	Sygma	Camps Review adverts	£84.00
18/07	Neave Electrical	Camps Review adverts	£48.00
23/07	V Hughes	Camps Review adverts	£36.00

11.2 Payments since last meeting

Date	Payee	Item	Amount
08/09	M Laing	Clerk wages Aug	£219.40
08/09	D J Mason	Mower repair	£132.00

11.3 Payments to be agreed

Payee	Item	Amount
Shiney's	Bus shelter cleaning Sept	£17.00
David Bracey	Playground inspection	£144.00

Payments at 11.3 proposed by Sue Herbert, seconded by John Biggs, all agreed

11.4 Account balances as of 31/07/2019

Maintenance

£671

Online account	£17,910
Sinking Fund & Grants	£11,213
Saver account #2	£191 (S106)

12.Clerks Items

12.1 Annual Return Part 3 and relevant docs still with external auditors PKF Littlejohn

13. Matters for next Agenda and Notes

British Legion donate £30

Co opting new Councillor

Mike Peirson gave apologies for planning meeting 10/10

Sue Herbert gave apologies for council meeting 14/11

14. Date of Next Meeting: Planning – 10 Oct / Full Council – 14 Nov

Full Council in 2019/20: 14 Nov, 09 Jan, 12 Mar

Planning Committee in 2019/20: 10 Oct, 12 Dec, 13 Feb, 09 Apr

Meeting finished at 9.35pm. Melanie Laing